

Dear Applicant,

Thank you for your interest in staffing Camp JCC at the Jewish Community Center (JCC) of Youngstown. We are very proud of our camp and its staff. We are always seeking enthusiastic, caring, mature individuals to join our team. **Camp runs from 6/3/19 - 8/9/19. We require all staff to be available for at least eight weeks of camp.**

Please complete the enclosed application and obtain one letter of reference. This reference can be either personal or professional. **Your application will not be considered complete until all parts, including a reference, have been received.**

Available positions include:

- **Junior Counselors (10-12 positions available):** Entering 11th and 12th grade
- **Senior Counselors (12-18 positions available):** High school graduates and beyond
- **Unit Heads (3 positions available):** Preferably college students in their Senior year majoring in education or related field and/or professionals with 3-5 years of experience working with children.

Please send completed applications to:

Emily Blau
Jewish Community Center
505 Gypsy Lane
Youngstown, Ohio 44504

OR

Email them to: eblau@jewishyoungstown.org

We encourage you to submit your application now for early consideration. Once we receive your completed application, we will contact qualified individuals for interviews in the next few months. As the potential employee, it is important for **you** to contact us directly and not use another individual, such as a parent, as the contact person. If you have questions, please call the Camp Office at (330) 746-3250, ext. 152, or email eblau@jewishyoungstown.org.

Best Regards,

Emily Blau



Camp JCC Director



**PLEASE PRINT CLEARLY AND COMPLETE FULLY
ONLY COMPLETED APPLICATIONS WILL BE CONSIDERED.**

All positions require at least an 8 week commitment although 10 weeks is preferred (6/3/2019 - 8/9/2019).

Participation in staff orientation (May 29-31) is also **required.**

Exceptions require prior approval from the Camp Director.

PLEASE SELECT THE POSITION YOU ARE APPLYING FOR (CHOOSE ONE):

- Jr. Counselor (Age 16-18 or 11th – 12th grade, Fall 2019)
- Sr. Counselor (High School Graduate and Beyond)
- Unit Head (college senior or professional with 3-5 years experience working with children)

Part 1: Personal/Education Information

PLEASE PRINT AND FILL OUT COMPLETELY ALL SECTIONS OF APPLICATION

Name:	
Date:	Social Security #: _____ - _____ - _____
Email:	Cell Phone: () -

PERMANENT ADDRESS	PRESENT ADDRESS (IF DIFFERENT)
Street:	Street:
City, State, Zip:	City, State, Zip:
Phone #:	Phone #:

EDUCATION				
	Name of School	Dates Attended	Degree/ Major	Year Entering Fall 2019
High School				
College				
Graduate School				
Other Education				

Part 2: Relevant Experience/ Skills

EMPLOYMENT/VOLUNTEER EXPERIENCE

Organization	Title/Position	Salary	Dates of Employment
		\$	
		\$	
		\$	
		\$	

GROUP MEMBERSHIP/ LEADERSHIP

Organization	Purposes/Activities	Title or Position	Dates of Involvement

CAMP EXPERIENCE

Name of Camp	Location	Type of Camp	Years Attended

Check weeks you are available

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
June 3 - June 7	June 10 - June 14	June 17 - June 21	June 24 - June 28	July 1 - July 5 (no camp 7/4)	July 8 - July 12	July 15 - July 19	July 22 - July 26	July 29 - August 2	August 5 - August 9

SKILLS AND TALETS

Please rank your skill level for each of the following activities (1 shows a minimum skill and 5 a high skill level)

Arts and Crafts		Science Activities		Jewish traditions	
Cooking		Baseball		Hebrew	
Dance		Basketball		Israeli Culture	
Drama		Football			
Musical Theater		Gaga			
Song leading		Golf			
Music		Kickball			
Ice Breakers		Martial Arts			
		Soccer			
		Tennis			
		Volleyball			
		Swimming			
		Horseback Riding			

Please share any other skills or talents you possess that could be utilized at camp: _____

CERTIFICATIONS (Please mark if you have a current certification and the expiration date.)

X	Certification	Expiration Date
	First Aid	
	CPR	
	Lifeguarding	
	Water Safety Instructor (WSI)	
	Other:	

Part 3: References

YOU MUST HAVE **REFERENCES**. List the contact information of employers, teachers or adults who know your work capabilities. As requested, please make sure to provide at least one letter from your references below.

Name

Address

Phone Number

Relationship to Applicant

Name

Address

Phone Number

Relationship to Applicant

On **this page** please write a brief essay telling us more about you. Please include any hobbies, special talents, trainings, and any past experience you have with camp. In addition, please write a paragraph in response to each of the following:

- a) What contributions do you think you can make to camp?
- b) How can camp positively impact a child's life?

You can include an extra sheet of paper if you need more space.

Harassment

Camp JCC prohibits all forms of harassment of/by our employees. The JCC will not tolerate harassment on the basis of race, color, religion, sex, national origin, age, sexual orientation, disability or any other basis prohibited by law. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (A prior accusation or conviction is not an automatic bar to employment. The type of conviction or accusation will be evaluated by the camp before any decision is made.) **Yes No**

If yes, explain (use separate sheet if necessary)

Criminal Record

Have you ever been convicted of a crime, other than a minor traffic offense? If yes, please describe. A prior conviction is not an automatic bar to employment. The type of conviction and when it occurred will be evaluated by the camp before any decision is made. **Yes No**

If yes, explain (use separate sheet if necessary)

Authorization

I understand that a state and FBI fingerprint check is required in order for me to work at the JCC of Youngstown. I authorize investigation of all statements herein, including any checks of criminal records, and release the camp and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee unless there is an agreement or law which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that untrue, misleading, or omitted information herein or in other documents completed by the applicant may result in dismissal, regardless of the time of discovery by the camp.

Signature: _____

Date: ____/____/____

Application Statement

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct. If found untrue, it is sufficient cause for dismissal.

I understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that Federal immigration laws require me to complete an I-9 form in this regard.

I understand that the employment contemplated by this application is an employment at will, which means that the employment can be terminated at any time. No statements by any person representing Camp JCC of the JCC of Youngstown which suggest any other agreement are to be relied upon.

I expressly authorize, without reservation, the JCC of Youngstown to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, my resume', or during my job interview.

I hereby waive any and all rights and claims that I may have regarding the JCC of Youngstown for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process, and all other persons, corporations or organizations for furnishing such information about me.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature: _____

Date: ____/____/____